

**Reference No. BT/015/24**

**Expression of Interest (EOI)**

**For Empanelment of Special Stand Design Contractors/Fabricators for Bharat  
Tex 2024**

## INTRODUCTION

The Consortium of EPC's is inviting expressions of interest from experienced and qualified Special Stand Contractors for the upcoming Bharat Tex 2024 to be held at Pragati Maidan & YashoBhoomi (IICC) from 26th to 29th February 2024. We are seeking a reputed Special Stand design contractor to design and construct an engaging and innovative exhibitor stand that aligns with our brand and objectives mentioned in this EOI.

Bharat Tex 2024 will highlight the richness of Indian textiles and strengthen its image as a custodian of tradition, innovation, and sustainability. It will also celebrate India's reliability as a competitive, sustainable textile manufacturing hub across the entire value chain, from raw materials to end products.

## EOI NOTICE

1. The Consortium of Textile EPCs invites contractors for "Hiring of Empaneled Vendors – Fabrication Display stand suppliers for the textile sector on a non-commercial financial basis for Bharat Tex 2024" through this EOI.
2. Such Contractors/Fabricators shall build/construct the booths for the various exhibitors ranging from 18 – 1000 square meters, preferred architect designers.
3. The content of this EOI enlists the requirements of Bharat Tex 2024. It includes the EOI terms which detail out all that may be needed by the potential applicants to understand the terms and explain the contractual terms that Bharat Tex 2024 wishes to specify at this stage.
4. After the submission of the EOI according to the instructions provided in the sections below, the EOI will be evaluated through the next process. Those shortlisted will be informed for the appointment.
5. The Documents to be submitted:

Point 1	Details of responding organization
Point 2	Evaluation Criteria
Point 3	Relevant Project Experience
Point 4	PowerPoint Presentation of the company

6. The Applicant shall be selected on the basis of the following technical evaluation criteria:
  - A. Copies of Turnover of the company
  - B. Certified documentation provided as requested in this EOI
  - C. Awards and recognitions received for the similar magnitude of the show
  - D. Powerpoint presentation with specific details asked in this EOI (the copy of the same shall be provided before presentation)
7. The Technical details are to be submitted at the following email address [eoibharat-tex.com](mailto:eoibharat-tex.com) on or before **02<sup>nd</sup> February 2024 by 5 P.M.**

## 1. DETAILS OF RESPONDING ORGANIZATION

S. No.	Particulars	Details to be furnished	
1.	<b>Details of responding Company</b>		
	Name		
	Address		
	Telephone	Fax	
	E-mail	-	Website
2.	<b>Information about responding Company</b>		
	Status of Company ( <i>Public Ltd. / Pvt. Ltd etc.</i> )		
	Details of Registration ( <i>Ref e.g. ROC Ref #</i> )		Date
			Ref #
	Details of GST Registration		Date
			Ref #

## 2. EVALUATION CRITERIA

The technical evaluation shall be based on the following criteria:

S. No.	Particulars	Details to be furnished	
1A	Company Turnover(RsCrores) <b>2018-19</b> <b>2019-20</b> <b>2022-23</b>		Audited Financial Statements or CA Certificate certifying the turnover with CA's Registration Number/ Seal, Please state separately the line of business included in the turnover other than exhibition industry and its total amount.
1B	Full-time professional staff Engaged in related services (Exhibition Industry)	(Number of Staff)	
1C	Extent of operations in India (national spread)i.e. number of offices in India (client specific / project specific offices should not be considered)	(Number of Offices in different cities/towns and their address)	
1D	The Firm / Applicant should not been blacklisted		Please submit a self-declaration duly self-attested and signed on letter head, mentioning that neither company nor any of the directors have been blacklisted by any Organization / Central/State Government.

Sr. No.	Criterion (please provide the below details)
2A.	<p><b>Special Stand Construction/Fabricator</b></p> <ul style="list-style-type: none"> <li>List the sizes of stands you have provided Special Stand construction services that you have carried in financial year 2018, 2019 &amp; 2022. Provide evidence with certificates and documentation about working for a similar magnitude of show.</li> <li>Share reference names of your services from a reputed client for a similar magnitude of show for Special Stand construction of varying sizes and complexities.</li> <li>Provide the name of the exhibition – 3 major exhibition stands with total billing.</li> <li>Highlight specific features or services that set your company apart in terms of material quality, design innovation, and project management.</li> <li>Provide any awards, recognitions or certification received for the above services in a similar magnitude of the show</li> </ul>

### 3. RELEVANT PROJECT EXPERIENCE

(Please use separate sheets for every financial year and add sheets wherever required)

Sr. No.	Name of Exhibitors Stand with area in Sq. Mtrs for the relevant scope of work, mentioned in point no.3	Name of the Venue	B2B or B2C	Value of Project	For financial year 2018-19	For financial year 2019-20	For financial year 2022-23

- Work order/ Work Completion Certificates and the valid appointment letter from the clients to be attached.

### 4. POWERPOINT PRESENTATION OF THE COMPANY

You may be asked to make a presentation about the company and your area of experience to handle such a magnitude of work. The presentation should include the following points:

Special Stand Construction / Fabrication

- Provide a detailed overview of your company, including years of experience, team composition, and specialization. Share a diverse range of examples of exhibition stands you have designed and constructed.
- Highlight similar projects of reputedly executed by you that showcase your capabilities in material selection and customization.
- Explain your team's expertise in design innovation and its ability to create visually striking stand designs.
- Specify the types and quality of materials commonly used in your exhibition stand constructions.
- Highlight any environment friendly or sustainable materials used in your portfolio.

- Highlight any particularly large or complex projects you have successfully managed.
- How does your company plan to ensure the timely execution of stand designs for Bharat Tex.
- Detail any environmentally sustainable practices or materials you incorporate into your stand designs.
- Outline any specific capabilities or expertise you have in managing stands of various dimensions.
- Provide a detailed breakdown of your typical timeline for designing and constructing an exhibition stand.
- How does your company typically manage budgets for stand designs, and what cost-effective strategies do you employ
- Explain how you manage multiple projects concurrently.

## **5. SCOPE OF WORK**

The selected contractor will be responsible for:

- Designing visually appealing exhibition booth design and construction for Indian and Overseas exhibitors of various sizes ranging 18 sq mtrs – 1000 sq mtrs, within the stipulated timeline given in the exhibition center during the mounting period.

## **6. METHOD OF SELECTION:**

- Those eligible with a minimum 75 marks shall be further invited for the qualifying process.

### **DISCLAIMER:**

- Please note the Chairman – Bharat Tex, reserves the right to disqualify any applicant for reasons such as inaccuracies in the provided information, failure to meet eligibility criteria, or non-adherence to the specified EOI guidelines.
- The shortlisting of applicants is based on the information provided in the Expression of Interest (EOI) submissions. Final selection is subject to verification of the provided details and adherence to the eligibility criteria.
- To reject any/all applications without assigning any reasons thereof;
- To include any other item in the Scope of work at any time after presentation with applicants or otherwise;
- To select multiple contractors and service providers for the event for allocation of work, if it meets the essential criteria for qualification.

For further queries, you may please contact at our Email id: [eoibharat-tex.com](mailto:eoibharat-tex.com)